

Have you planned your year-end contributions and grants?



ACT for ALEXANDRIA

A COMMUNITY FOUNDATION

We're helping donors make the most of their giving as the holiday giving season approaches. Here are a few dates to keep in mind.

Contributions

November

15

Mutual funds may take up to six weeks to process. We suggest initiating requests by Nov. 15. Contact development@actforalexandria.org for instructions. Assets must be received by Dec. 31.

December

13

Publicly traded securities can take up to two weeks to process. We suggest initiating the contribution by Dec. 13 and notifying us at development@actforalexandria.org. Assets must be received by Dec. 31.

December

27

For **wire and ACH transfers**, we suggest initiating the contribution by Dec. 27 and notifying us at development@actforalexandria.org. Funds must be received by Dec. 31.

December

31

Checks must be postmarked by Dec. 31. If you are in the Alexandria area, you can drop off checks at our office. ACT staff will be available **Dec. 26-Dec 30 from 9 am-5pm**. Please contact development@actforalexandria.org to coordinate a specific meeting time.

In your notification, please include your fund name and a description of the contribution.

Grants



For nonprofits to receive funds before December 31, 2022, we must receive and process your **grant requests by 5 pm on Monday, December 12**. Grants received and approved after December 12, but prior to December 31, will still be posted as 2022 grants; we cannot guarantee that grantees will receive the grant funds by the end of the year. Grants requests can be submitted via the ACT fund portal here <https://actforalexandria.fcsuite.com/erp/fundmanager> or directly to Leeann Napoleon-Turkal at leeann.napoleon@actforalexandria.org.

Questions? Contact us at development@actforalexandria.org or 703-739-7778.

